

PRJ-04 — Supplier proposal: Meridian Learning Services

Version 1, 14 September 2026. Proposal only; unsigned. Fictional training data.

About the supplier

Meridian Learning Services provides hosted staff learning portals and setup services for mid-sized organisations.

Offer

Proposed price: RM12,000 for a four-week Learning Hub pilot.

Payment: 50% at kickoff and 50% on completion.

Included

- Portal setup and configuration for the pilot group
- One two-hour administrator training session
- Email support during the pilot

Excluded

- Data migration from existing records
- Integration with the HR system
- Training sessions for staff other than administrators

Timing

Meridian proposes a 1 October 2026 start, subject to written acceptance.

Client responsibilities

The client provides a staff list for account set-up and one named administrator contact.

Not specified

Support response time and cancellation terms are not specified in this proposal.

Approval

This proposal does not record purchase approval. It becomes binding only after written acceptance by the client.